

# Parent Packet Trinity Lutheran School Kids Camp 2012



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Welcome to Kids Camp 2012! This summer at Trinity promises to be filled with *fun, friendships, field trips, and faith.*

### KIDS CAMP GOALS:

Our goals at Kids Camp are simple. We want for every child to:

- Have fun
- Know that Jesus loves them

From the activities to the staff, these two goals are at the center of everything we do at Kids Camp. If you ever have a comment on how we're doing with reaching these goals, please pass them on to myself, the Director. All comments are appreciated.

### CAMPER DROP-OFF:

Camp Hours are from 7:00am-6:00pm.

Each first morning of the week that your camper is here, we ask that a parent or other adult come into the building to sign-in camper, look at weekly schedule, pay any tuition that is due, receive notes about the day/week, etc.

Likewise, if there is anything the Kids Camp staff needs to know about your camper during the week – this is the time/place to communicate/confirm information. There will be a space for “notes” on the attendance sheets. Please communicate important information here so we can have a “hard document” of important information. **Examples of important information to share are: alternate pick-up person, needed medications, requests to miss a field trip/activity, etc.** If something is more personal and private, you may leave a note for the Director.

So, **the first day of the week, an adult needs to sign-in campers.** Later in the week – you may just “drop off” your child at the door, or you may still come in. There will be a staff person greeting at the door until 8:30am, or the door will be open with a staffed sign-in table near the front door.

**Please drop-off your camper by 8:30am daily.** Important information for the day is shared at our assemblies at 8:30am. We also don't typically have staff to just ‘man the door’, unless we're planning for it. If you know there's a high probability that you'll be late, **please let us know in advance.** We may be able to accommodate you.

When we leave for field trips – the entire staff will leave with the bus. (We will have staff available for campers enrolled in mini-camps that meet during a field trip time.) If you are late on a field trip day – you may meet us at the field trip destination to drop off your child. Once again – **you may not drop-off your child during field trip hours, unless going directly to a mini-camp.** You may meet us at the field trip destination and call to locate us there.

### CAMPER PICK-UP:

**A legal guardian, as noted on the enrollment form, must enter the building to sign-out and pick-up the camper.** If someone other than a legal guardian is needed to pick-up your camper, you must inform the Kids Camp office or note it on the sign-in sheet in the morning. Identity verification will be asked of the authorized pick-up person. These are security measures intended to protect you and your child.

**If your child will be picked-up before 4pm, please notify Kids Camp in advance, either by calling the Kids Camp cell phone, or by notifying us in the morning.** Our scheduled activities may be located all around our campus – sometimes even within walking distance off-campus. Prior notification will help to expedite your camper pick-up process.

**Please Note: All campers must be picked up by 6:00pm. Campers not picked up at this time will incur a late fee of \$1 for each minute after 6:00pm.**

## WHAT TO BRING TO CAMP: (everything must be labeled with first and last name)

- **Lunch – every day.** Kids Camp does not serve lunch to campers, unless otherwise noted. There may be an occasional ‘pizza day’. We do provide a morning and afternoon snack daily. ***If your child has any food allergies, please be sure to notify Kids Camp in writing.***
- **More on Lunches:**
  - Lunches may be brought in a lunch box/bag with an ice pack.
  - On field trip days – please place lunches in a disposable bag.
  - All lunches must be marked with first and last name.
- **Tennis Shoes.** All campers must wear closed-toe shoes when participating in daily gym activities. They are also highly recommended on field trips and when playing outside. Your camper may want to leave a pair in his/her locker.
- **Sunscreen/Bug Spray.** Please bring Sunscreen with a SPF of at least 45. We take all of the Sunscreen and put it in a bucket to be used on the kids before field trips and pool days.
- **Water Bottle.** Labeled. Campers will store in their locker and use when needed. *Note – when outside, water breaks will be given every 30 minutes.*
- **Anything else your child wants to bring.** Campers will have access to a locker (which will be shared with at least one other camper) where all personal items may be stored. Please monitor what your child brings – so it is not offensive, too valuable, or inappropriate. Anything found to be inappropriate or that becomes a nuisance, the Director will store until picked up at the end of the day. The next time it is brought – a parent must pick it up. **Kids Camp cannot be held responsible for personal items brought to Camp.**
- **Other requested items.** On occasion, campers will be invited to bring particular items to camp, such as: pillows & blankets, water guns, snacks, etc. No one is obligated to bring these items, but all are encouraged to participate in the fun for the day.

## CAMPER DRESS CODE:

**On Wednesday Field Trips, and other occasional noted days, campers will be required to wear their Kids Camp Shirt.**

Campers are encouraged to wear comfortable clothing. We will daily go outside, so please keep that in mind. **Tennis shoes are required in the gym** (which we’ll use daily) and on certain field trips. Campers are welcome to leave a pair of shoes at Trinity in their locker.

All clothing must be tasteful and not contradict Christian values through wording, pictures, and/or design. Clothing must cover midriffs. Swimwear must be appropriate. **Also we ask that children wear a swim shirt that will help protect their skin while at the pool.** If the Director or Assistant Director finds any swimwear to be inappropriate, the camper will be asked to wear a t-shirt to cover the swimwear.

## CHAPEL/WEEKLY THEME:

Each week we will have a chapel service, where we learn how we are Creations of God. Where we tell others about God, forgive, share, and serve others – we are Missionaries for God! We are all on God’s Team – so let’s work together to share His love with everyone we encounter. At Kids Camp, we will learn and practice some of the ways we can serve for God. We will also encourage our campers to be active in spreading God’s Word and Saving Love, not just at Camp, but at home and in their neighborhoods.

Feel free to join us at our Chapel service. We meet on Wednesdays from 8:30-9:15am in the Church Sanctuary.

## DAILY ASSEMBLIES, DEVOTIONS, AND PRAYERS:

Every day we will meet at 8:30am to start our day’s activities together at Kids Camp. Mondays we will introduce our theme for the week. Wednesdays we will have chapel and Tuesdays, Thursdays and

Fridays, we'll have a shorter devotional thought and focus for the day. Throughout the day we will join together to pray, whether it's before a meal or when we're about to depart on a Field Trip.

#### DAILY CAMP SCHEDULE/ACTIVITIES:

Campers will have free time in the gym or Recreation Room until the morning assembly begins at 8:30am. Throughout the rest of the day, campers will participate in group games, crafts, computer lab time, use of the gym and outdoor playground and ball fields, and other structured and non-structured times, as well as age-based and multi-age groupings. Movies shown will not have a rating higher than PG, and any music played will be tasteful and not contradict Christian values.

#### FIELD TRIPS:

Kids Camp will take weekly field trips. We will be transported by a school bus, driven by a licensed driver who has passed all required state-mandated tests and certification. **Your child's safety is our biggest concern and focus on all field trips.** Failure to follow directions/rules will result in disciplinary action, possibly immediate removal from field trip or future field trips. Once again – these rules are designed to keep all campers safe.

If you ever prefer that your child not participate in a particular field trip (i.e. swimming), please notify the Director in writing. We will try and accommodate your wishes. It may mean that your child will attend but not participate in the undesirable activity, or your child may stay behind at Trinity with a staff person.

#### LUNCHES/SNACKS:

Campers must bring their own lunch daily. Completely disposable lunches are requested on field trip days. Ziploc bags are the ideal way to store lunches that will go in our coolers when traveling to field trips. Please clearly mark bags with camper's first and last name.

Kids Camp will provide a morning and afternoon snack and drink. Campers may bring their own snack if they wish.

#### TUITION:

Weekly tuition is \$170/week or \$45/up to 4 days. Families with multiple children attending the same week will receive a family discount. Each additional child's tuition will be \$150/week.

**\*Weekly tuition is \$150/week or \$40/up to 4 days if you sign up by: Thursday, April 5<sup>th</sup>.**

Also, \$130/week for additional siblings.

**Weekly tuition is due in advance the Friday prior to the week of camp being attended.** Tuition may be paid in the form of cash, check, or credit card. We ask that all tuition payments be placed in the Kids Camp Tuition Box located in front of the camp information board or in the Camp Office. Please do not give payments to Kids Camp Staff.

**If you will not be attending any portion of a week, you must notify the Director in writing by the Monday prior by Noon. Failure to do so will result in a \$25 fee. You will be responsible for the entire week signed up for, unless prior notification is made. Likewise, you may not show up "unannounced". If you wish to attend camp, you must notify the Director in writing the Monday prior by Noon – stating which days your camper will be present.**

**In the event that weekly tuition is unpaid by the start of the week, a \$20.00 late fee will be assessed to your account for each week it is late.**

If a check is returned with insufficient funds or for any other reason, Kids Camp will request that tuition be paid in cash for that week, and a \$15.00 fee will be assessed to the account for each returned check. After the second returned check, tuition will need to be paid in cash for the duration of the summer.

**A credit for a week of camp will be applied to your account only if the Camp Director is notified of a family emergency, or if a doctor's letter specifies that your camper is not able to attend camp for the week due to health reasons.**

Tuition Assistance is available to families who qualify. This requires proof of income for the past 2 years, as well as a monthly itemized budget to be turned in. Tuition Assistance is reviewed and approved by the Kids Camp Director and the principal of Trinity's school.

#### **MINI CAMPS:**

We have many mini camps during the summer months. As the mini camps become available we will keep you posted on to what is being offered. Some of the many camps that may become available are: Dance, Volleyball, Basketball, Soccer, and etc. \* Please note: These are in addition to Kids Camp and have additional fees.

#### **PARENT COMMUNICATION:**

Please regularly check our weekly calendars and daily notes. Also look for weekly newsletters for updated information. Notes may also be sent home with important information for you and your camper.

If you need to reach us, you may email the Director at any time; [jhorn@trinitydt.org](mailto:jhorn@trinitydt.org). More immediate attention may be given by calling our **Kids Camp cell phone #: 832-541-8908**. You may also call the school line and leave a message on the Director's voicemail if it doesn't require immediate attention: **713-229-2967**. In addition, notes may be brought in and shared at the time of checking-in.